

# CIA PAR Template

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PAR General Information for	
Name:	AIN:
Career Service:	
Affiliation:	
Assignment Organization:	
Trial Period:	
Employee Title - Level:	
Position Title - Level:	
Schedule/Grade:	

Rating Official:	AIN:
Reviewing Official:	AIN:

Rating Period:	
Mid-Cycle Feedback:	

PAR Job Summary for
Standard Job Summary:
Additional Job Summary:

PAR Objectives for		
Objective	Start Date	End Date

Rating Official

PAR Performance Elements for		
Title	Rating	Narrative
Accountability For		

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PAR Performance Elements for		
Results		
Personal Leadership and Integrity		
Continuous Learning		
Critical Thinking		
Communication		
Engagement and Collaboration		
Technical Expertise		

Rating Official	
Overall Performance Elements Rating:	
Overall Performance Elements Narrative:	

PAR Narratives for
Employee Narrative

Rating Official	
Overall Performance Rating:	
Overall Performance Narrative:	

Trial Period - Recommended For Continued Employment?	
Reviewing Official Narrative	
Employee Comments	

PAR Acknowledgements for			
Rating Official Acknowledgement			
Rating Official Name:			
Rating Official Title - Level:			
Rating Official AIN:			
Acknowledgement	Name	Date	Narrative (HRO Only)

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PAR Acknowledgements for			
History:			
Reviewing Official Acknowledgement			
Reviewing Official Name:			
Reviewing Official Title - Level:			
Reviewing Official AIN:			
Acknowledgement History:	Name	Date	Narrative (HRO Only)
Employee Acknowledgement			
Employee Name:			
Employee Title - Level:			
Employee AIN:			
Acknowledgement History:	Name	Date	Narrative (HRO Only)

Status Tracking		
Status	Date	Author

# OSC PAR Template

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PAR General Information for		
Name:		AIN:
Career Service:		
Affiliation:		
Assignment Organization:		
Employee Title - Level:		
Position Title - Level:		
Schedule/Grade:		

Rating Official:		AIN:
Reviewing Official:		AIN:

Rating Period:	
Mid-Cycle Feedback:	

PAR Objectives for		
Objective	Start Date	End Date

Rating Official	
Overall Objective Rating:	
Overall Objective Narrative:	

PAR Performance Elements for		
Title	Rating	Narrative
Accountability For Results		
Personal Leadership and Integrity		
Continuous Learning		
Critical Thinking		
Communication		
Engagement and Collaboration		

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PAR Performance Elements for	
Technical Expertise	

Rating Official	
Overall Performance Elements Rating:	
Overall Performance Elements Narrative:	

PAR Narratives for	
Employee Narrative	

Rating Official	
Overall Performance Rating:	
Overall Performance Narrative:	

Reviewing Official Narrative	
Employee Comments	